

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice CP-518

For: Tobacco State and County Offices

Tobacco Acreage Determination Notifications

Approved by: Deputy Administrator, Farm Programs



1 Overview

A

Background

FSA-468T software is currently being developed that will notify tobacco farm operators of the results of tobacco spot checks and the consequences of those spot checks.

B

Purpose

This notice provides procedure for State and County Offices when it is necessary to issue a tobacco marketing card before the automated FSA-468T is available.

Disposal Date

November 1, 1999

Distribution

Tobacco State Offices; State Offices relay to
County Offices

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2 Completing Spot Checks

A

Determining Acreage

Determine all the tobacco acreage for the farm or farms that are included in a special tobacco combination, as applicable.

Note: FSN's in special tobacco combinations can be located on FSA-155.

B

Calculating Tolerance

Calculate administrative variance or tolerance, as applicable, according to 4-CP, subparagraphs 22 C through E.

Note: Total all the tobacco acreage on farms included in special tobacco combinations before calculating tolerance.

C

Within AV and Tolerance

No further action is necessary when the tobacco is within AV or tolerance, as applicable. When the automated FSA-468T becomes available, a notice will automatically print for all farms with determined acreage.

D

Exceeds AV or Tolerance

When AV or tolerance is exceeded, notify the farm operator by letter of the results and what action, if any, may be necessary to restore benefits. Use the wording in the applicable footnote in 4-CP, subparagraph 24 A according to this table.

WHEN the determined acreage for...	THEN use footnote...
flue-cured tobacco exceeds allotment, but is within AV	8.
flue-cured tobacco exceeds allotment and AV	4.
tobaccos other than flue-cured or burley exceeds allotment, but is within AV	8.
tobaccos other than flue-cured or burley exceeds allotment and AV, but is within tolerance	7.
tobaccos other than flue-cured or burley exceeds allotment, AV, and tolerance	6.

Continued on the next page

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2 Completing Spot Checks (Continued)

E

**Example of
Notification
Letter**

This is an example of the letter that shall be used to notify the tobacco operator when tobacco acreage exceeds AV or tolerance.

Lincoln County FSA Committee
1234 Somewhere Street
Anytown, Any State 99999

July 6, 1999

John Smith
RR 3 Box 111
Anytown, Any State 99999

Program Year: 1 999
FSN or Designated Farm of Record: 999999
Date of Mailing: 07/06/1999
Operator ID and Type: 238-56-0006 9
FSN's included in Special Combination: XXXX, XXXX, XXXX

Dear Mr. Smith:

The results of a spot check completed for flue-cured tobacco on FSN 999999 are as follows:

Crop	Allotment	Reported Acreage	Determined Acreage	Difference
FCTB	5.00	5.00	5.02	.02

The determined acreage exceeds the allotment but is within administrative variance. The effective allotment will be used for program purposes. No adjustments of the acreage will be required. If there is a substantial difference between the reported and determined acreage, the farm may be reviewed for a false acreage report. If so determined, you will be notified of any allotment or quota reduction.

This determination is applicable only to crop acreage that has been determined by this office. Should you believe the determined acreage for the crop is incorrect, you may request a remeasurement by contacting this office within 15 calendar days from the date of this letter, and depositing a fee for remeasurement. The fee will be refunded to you if the original measurement is found to be in error by at least 3 percent.

This program or activity will be conducted on a nondiscriminatory basis without regard to race, color, religion, national origin, age, sex, marital status, or disability.

Sincerely,

Bill Brown,
County Executive Director